Digital Nurse Logs

How To Guide

Version 1.0

How to use Total Mobile and DNL on you tablet
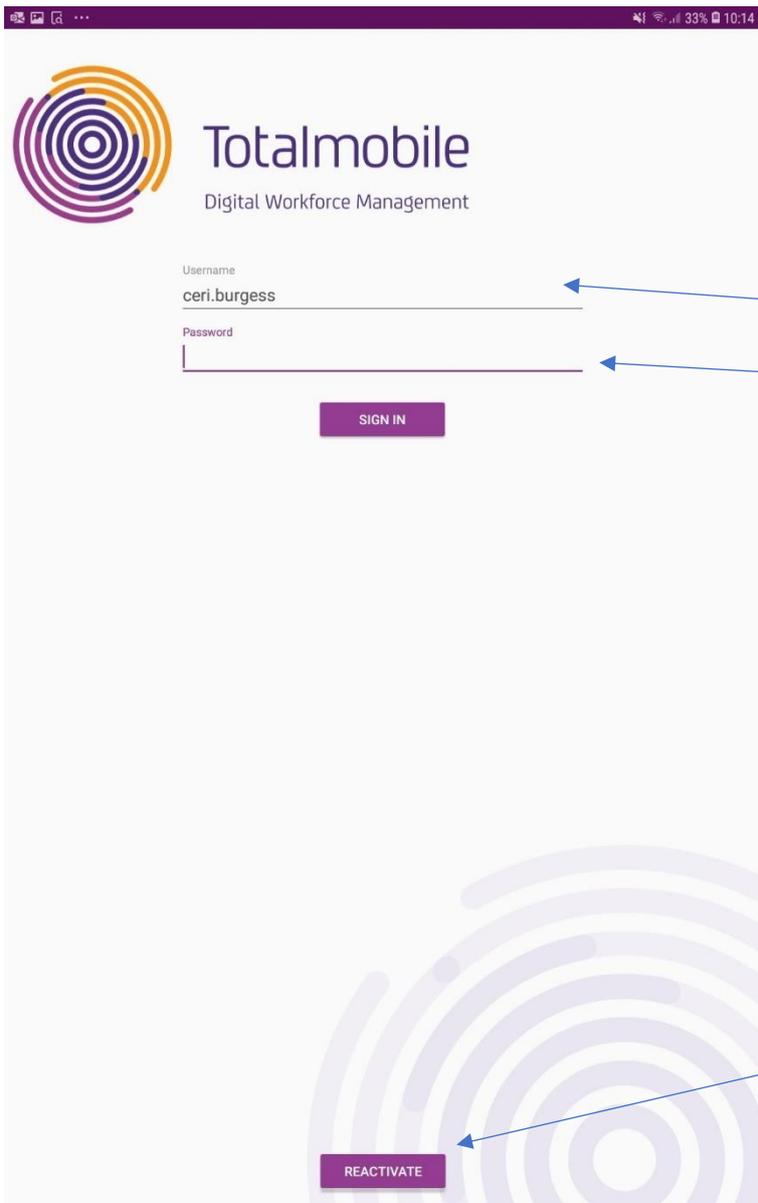
Login using the name and password you have been provided, this will be in the home on a laminated card, then sign in.
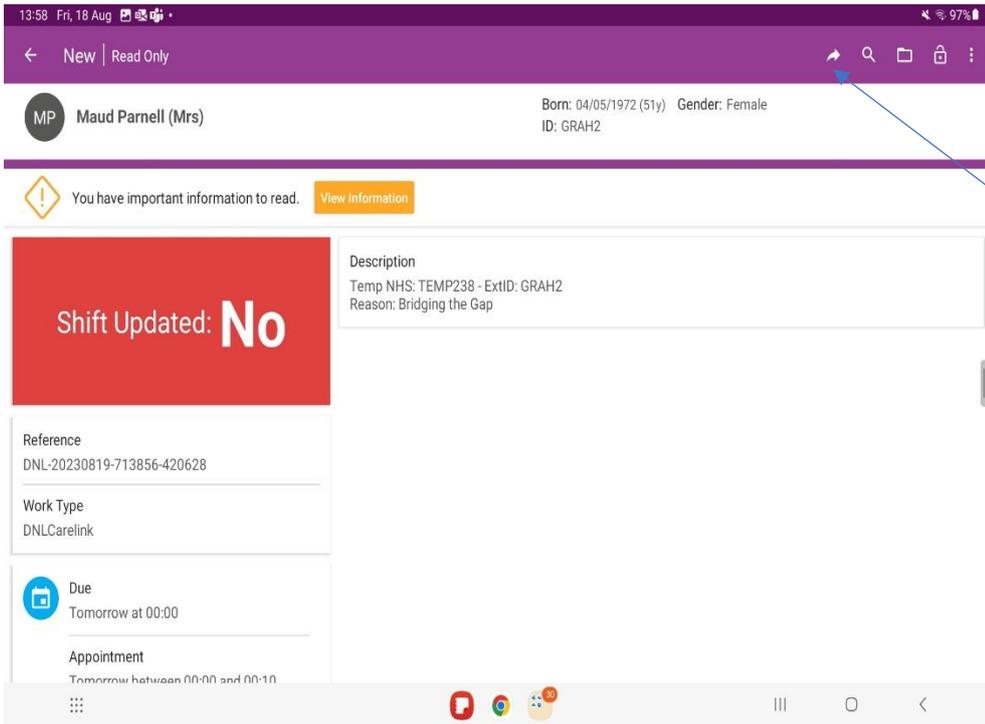
joebloggs@acaciumgroup.com

Password: service user DOB

You will need to be on WIFI/Mobile data to log in to Digital Nurse Logs via Total Mobile. It will not tell you this it may just say incorrect password.

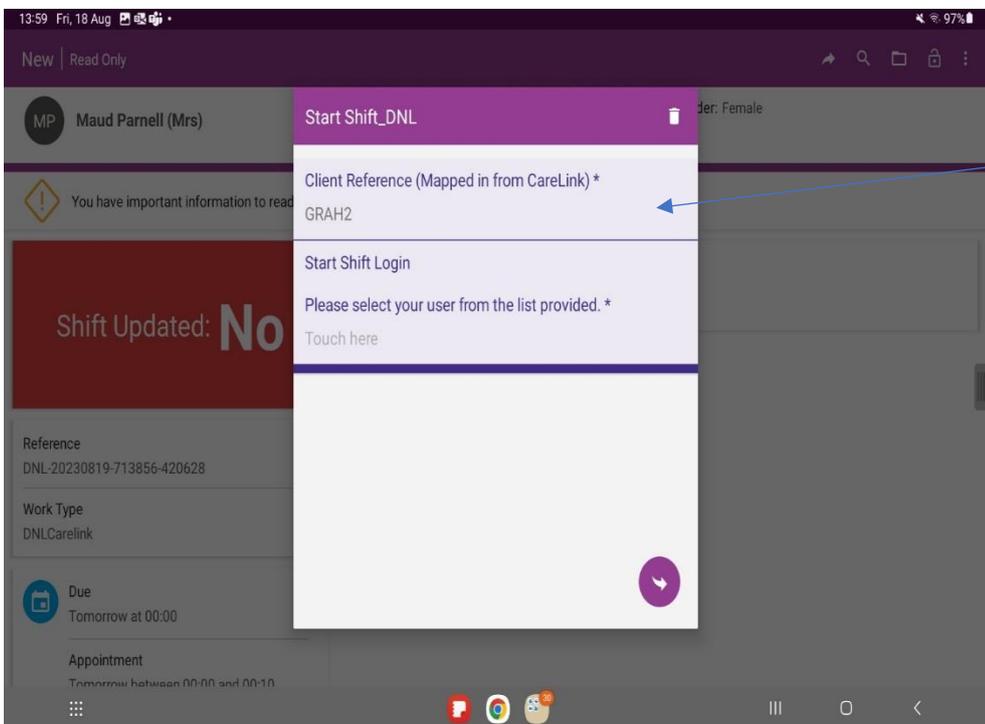If you cannot get in, please contact the Operations Team or Clinical Lead

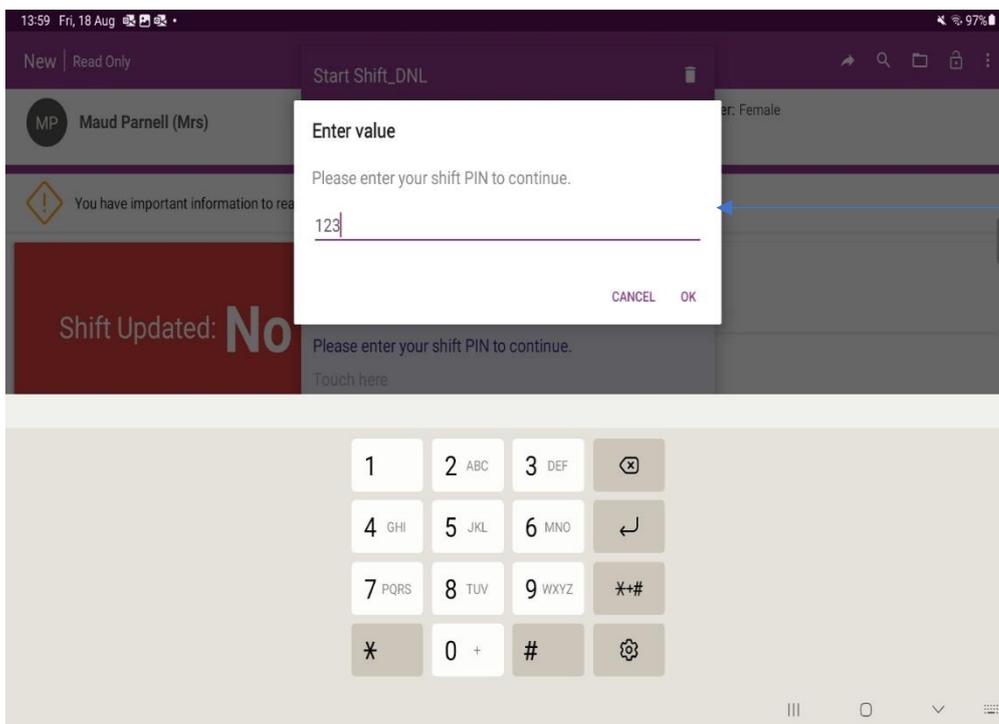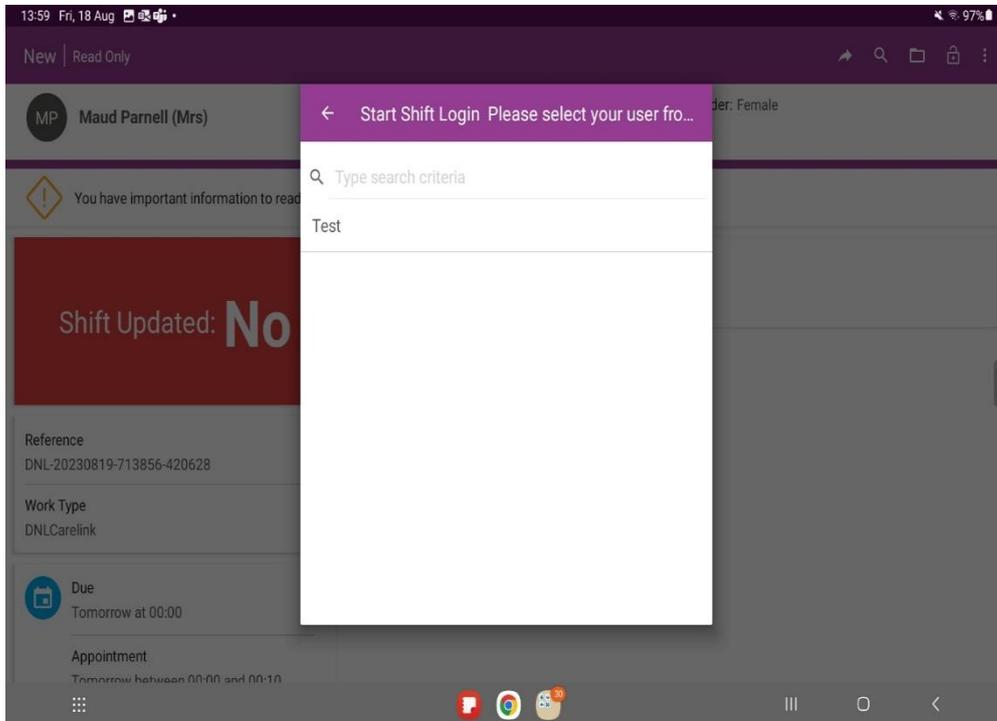Note: DO NOT USE the reactivate button
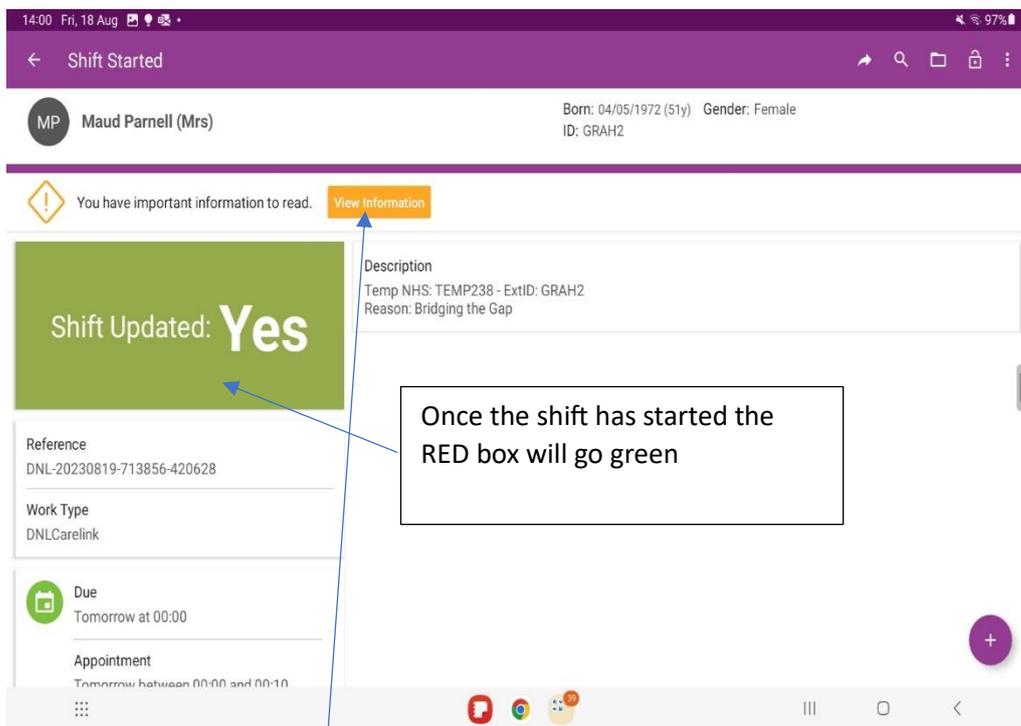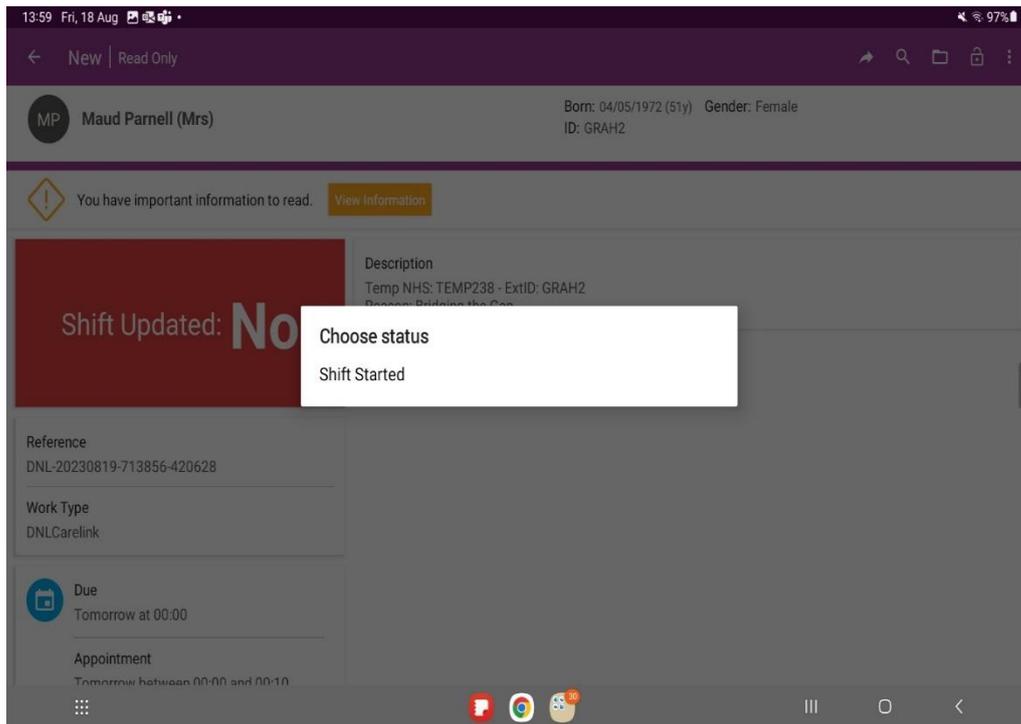
To start your shift

Press the arrow button

Please note shifts cannot be started if another shift is open

Previous shifts must be closed

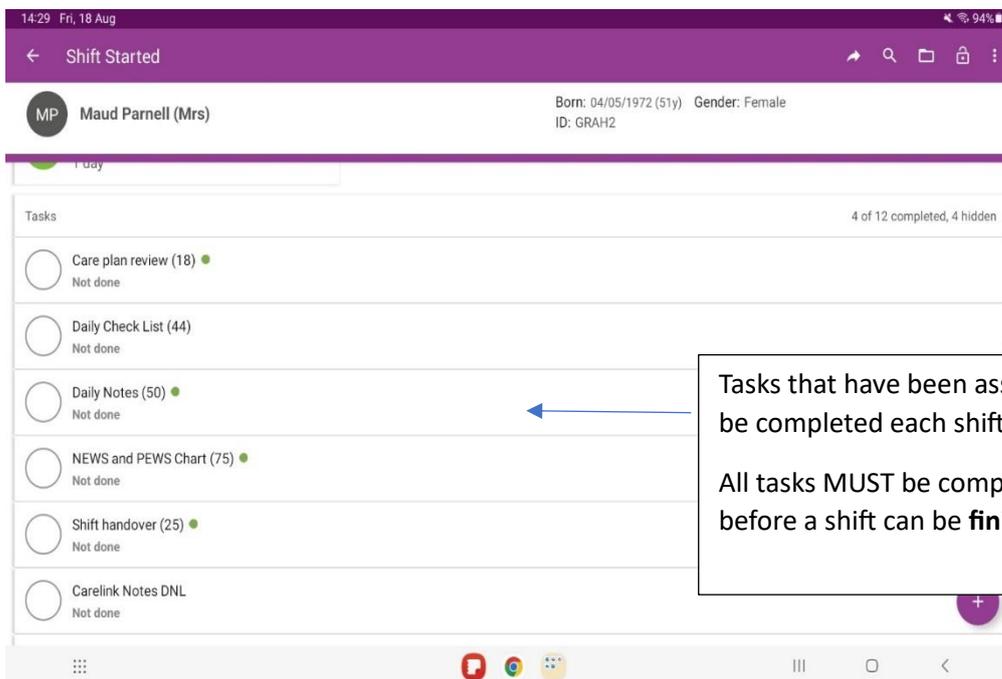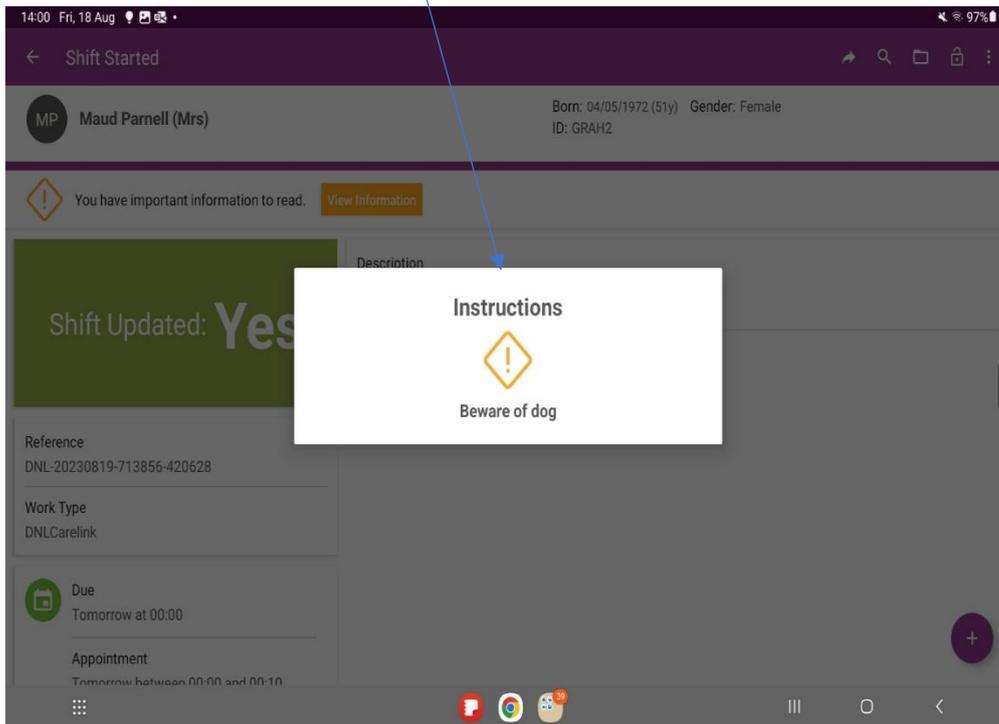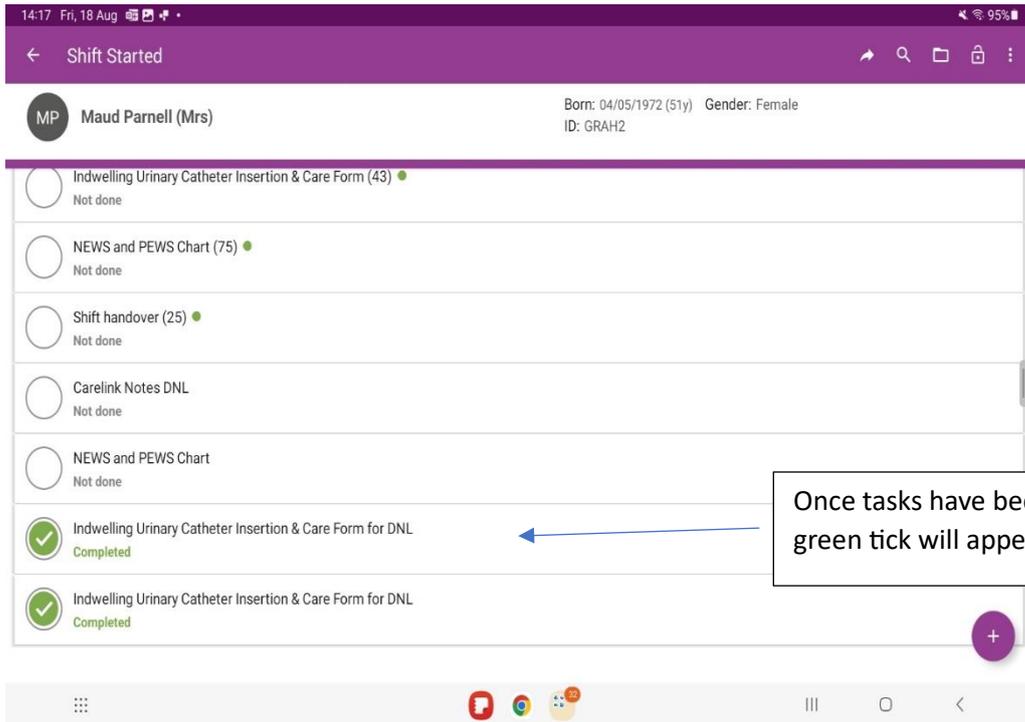
Select you name

Enter you shift pin

Once the shift has started the RED box will go green

Information that maybe important

Tasks that have been assigned to be completed each shift

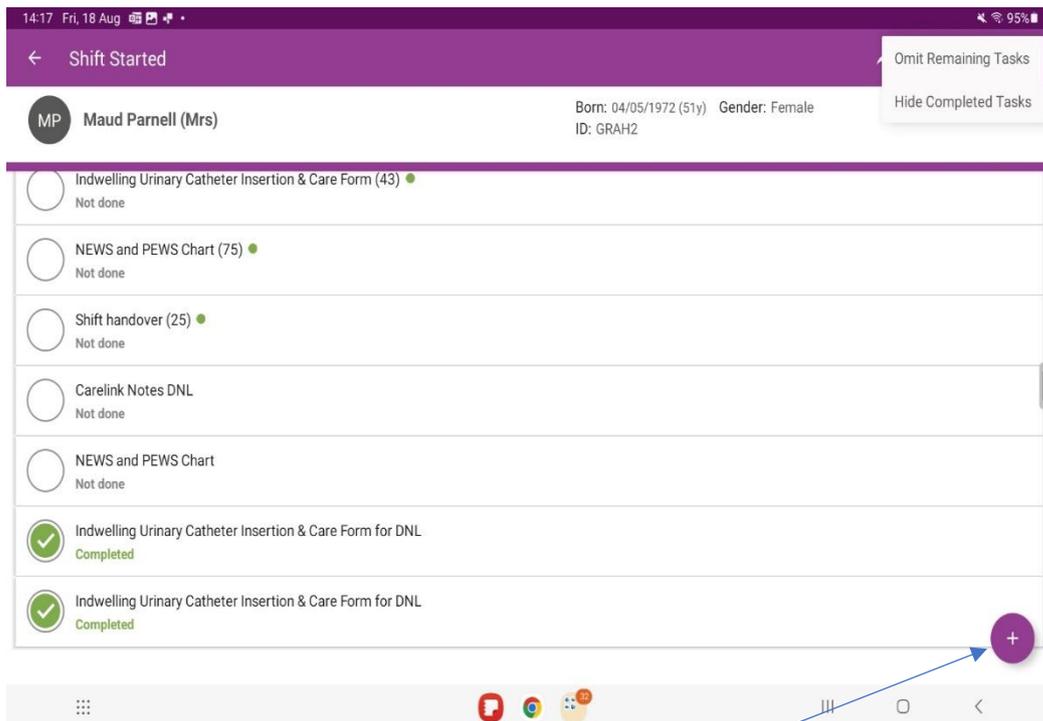All tasks MUST be completed before a shift can be **finished**

14:17 Fri, 18 Aug

← Shift Started

MP Maud Parnell (Mrs)
Born: 04/05/1972 (51y) Gender: Female
ID: GRAH2

Indwelling Urinary Catheter Insertion & Care Form (43) ●
Not done

NEWS and PEWS Chart (75) ●
Not done

Shift handover (25) ●
Not done

Carelink Notes DNL
Not done

NEWS and PEWS Chart
Not done

✓ Indwelling Urinary Catheter Insertion & Care Form for DNL
Completed

✓ Indwelling Urinary Catheter Insertion & Care Form for DNL
Completed

Once tasks have been completed a green tick will appear

14:17 Fri, 18 Aug

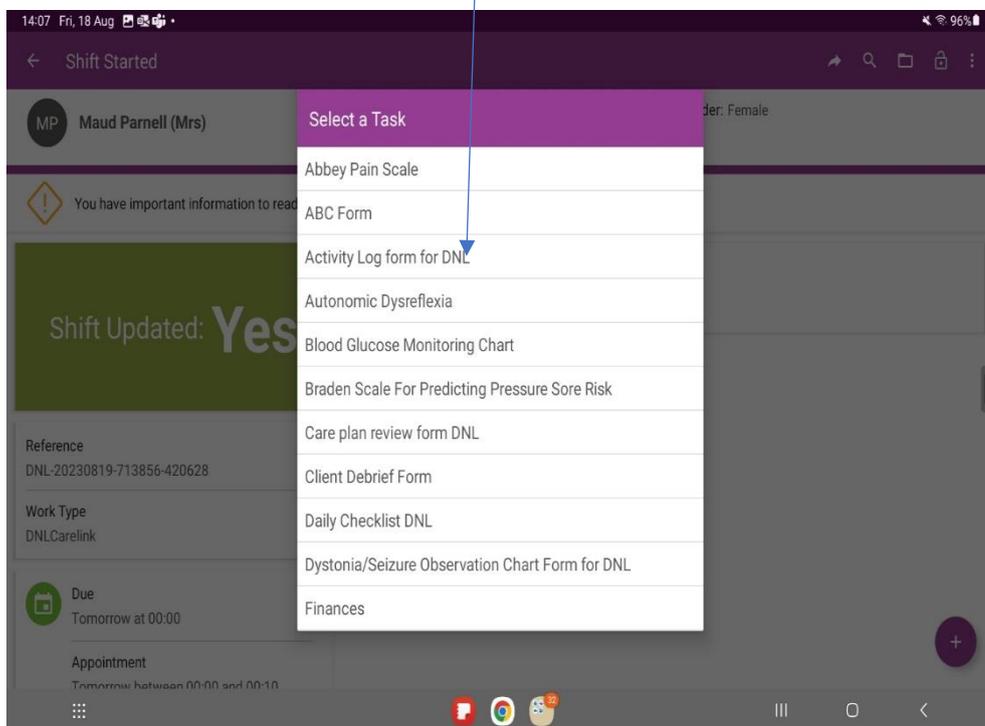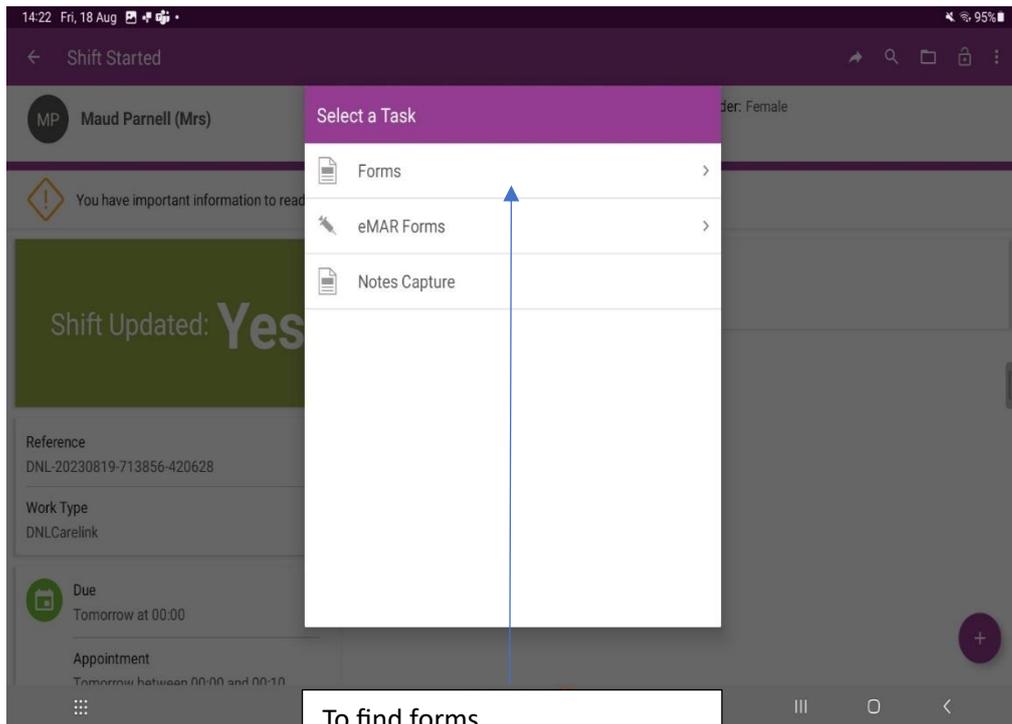← Shift Started

Omit Remaining Tasks

Hide Completed Tasks

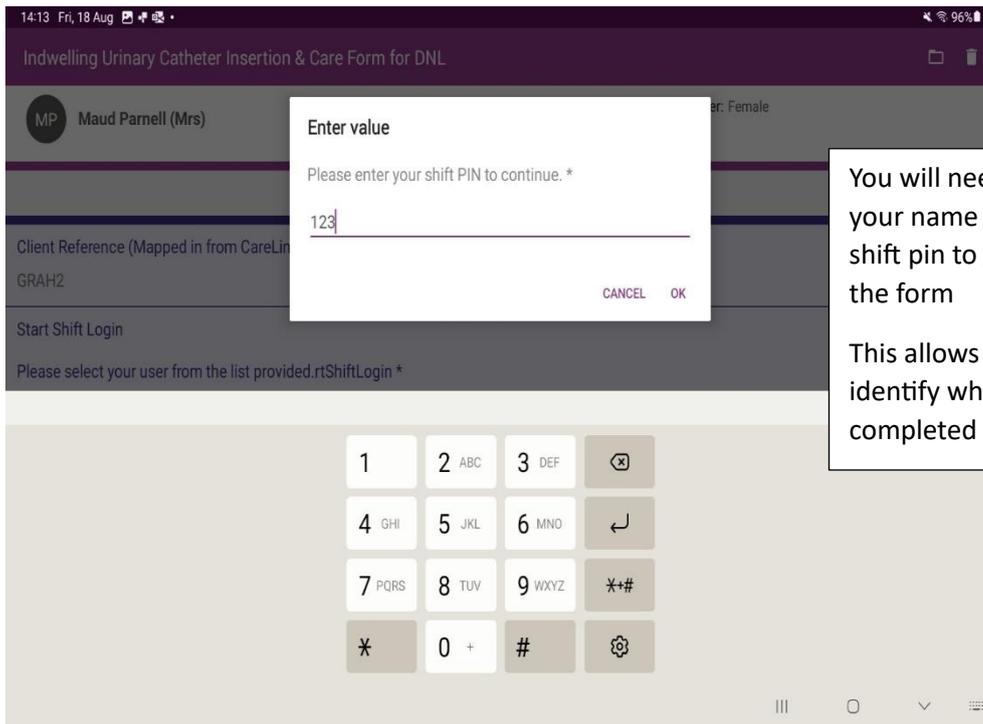MP Maud Parnell (Mrs)
Born: 04/05/1972 (51y) Gender: Female
ID: GRAH2

Indwelling Urinary Catheter Insertion & Care Form (43) ●
Not done

NEWS and PEWS Chart (75) ●
Not done

Shift handover (25) ●
Not done

Carelink Notes DNL
Not done

NEWS and PEWS Chart
Not done

✓ Indwelling Urinary Catheter Insertion & Care Form for DNL
Completed

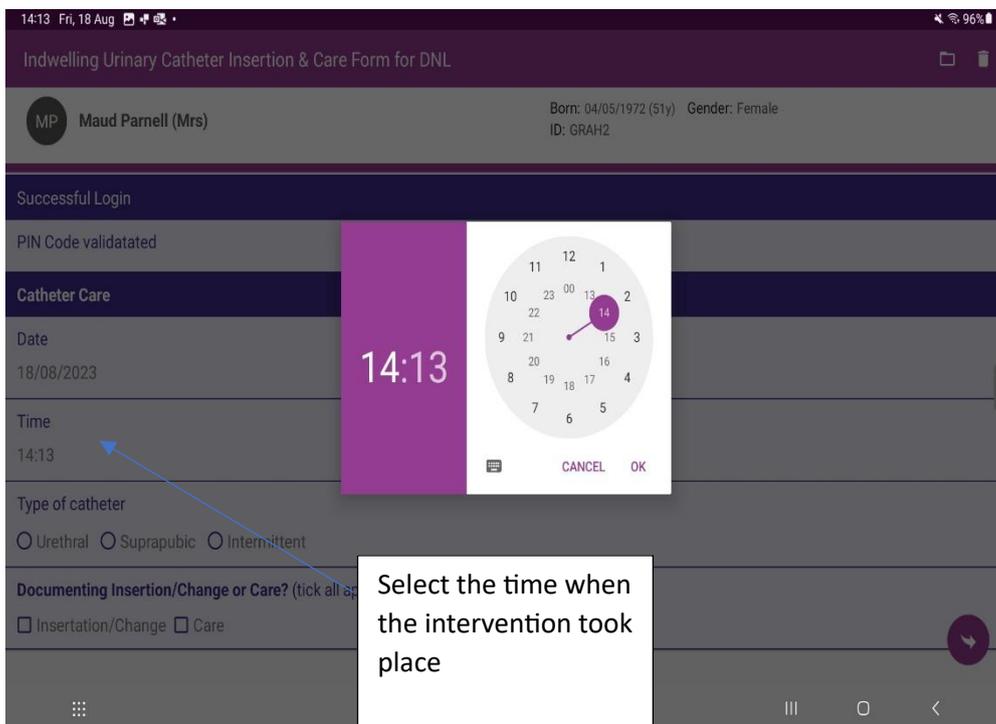✓ Indwelling Urinary Catheter Insertion & Care Form for DNL
Completed

To find forms and eMAR and notes section, press the + button

14:22 Fri, 18 Aug

Shift Started

MP Maud Parnell (Mrs)   der: Female

You have important information to read

Shift Updated: **Yes**

Reference
DNL-20230819-713856-420628

Work Type
DNLCarelink

Due
Tomorrow at 00:00

Appointment
Tomorrow between 00:00 and 00:10

Select a Task

📄 Forms   >

🔧 eMAR Forms   >

📄 Notes Capture

To find forms

14:07 Fri, 18 Aug

Shift Started

MP Maud Parnell (Mrs)   der: Female

You have important information to read

Shift Updated: **Yes**

Reference
DNL-20230819-713856-420628

Work Type
DNLCarelink

Due
Tomorrow at 00:00

Appointment
Tomorrow between 00:00 and 00:10

Select a Task

Abbey Pain Scale

ABC Form

Activity Log form for DNL

Autonomic Dysreflexia

Blood Glucose Monitoring Chart

Braden Scale For Predicting Pressure Sore Risk

Care plan review form DNL

Client Debrief Form

Daily Checklist DNL

Dystonia/Seizure Observation Chart Form for DNL

Finances

You will need to select your name and add the shift pin to gain entry to the form

This allows us to identify who has completed the form

Select the time when the intervention took place

Forms have been split to enable ease of completion.

You can select one or both options.

Questions within the forms will prompt a response

does not have capacity

Free text box, allows information to be recorded

Once complete, to submit click the tick button

To undertake notes,

Select CASENOTE
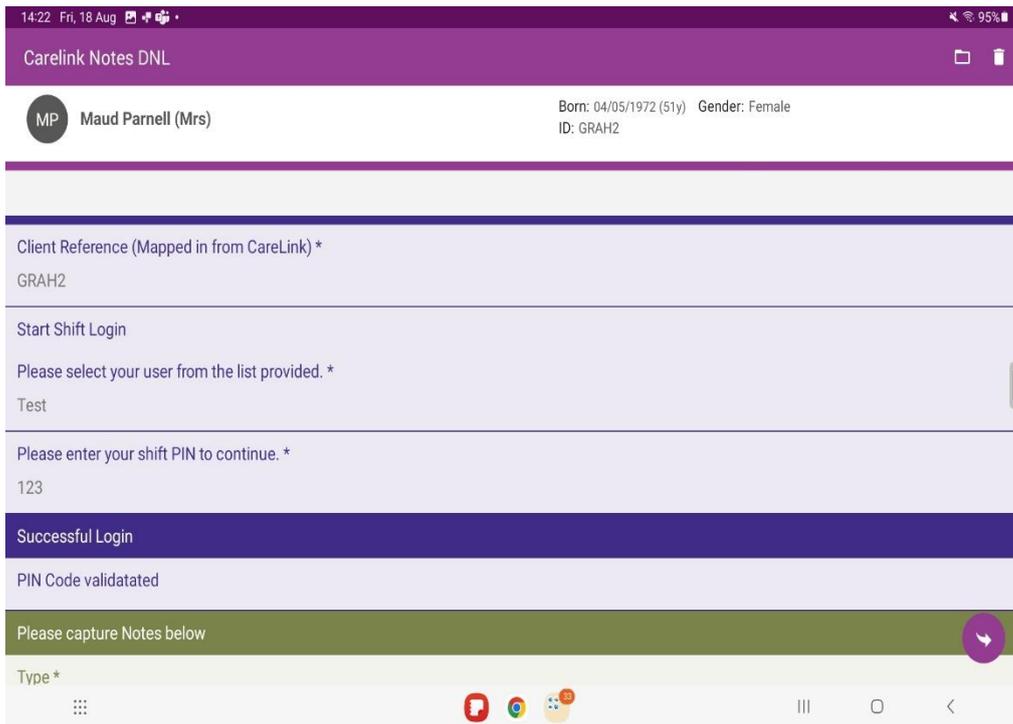
Once your notes are complete

Save by clicking the arrow button

Forms once submitted will show a submitted icon

To review previously saved forms – click the grey tab

This will then present all the forms completed for the last 7 days
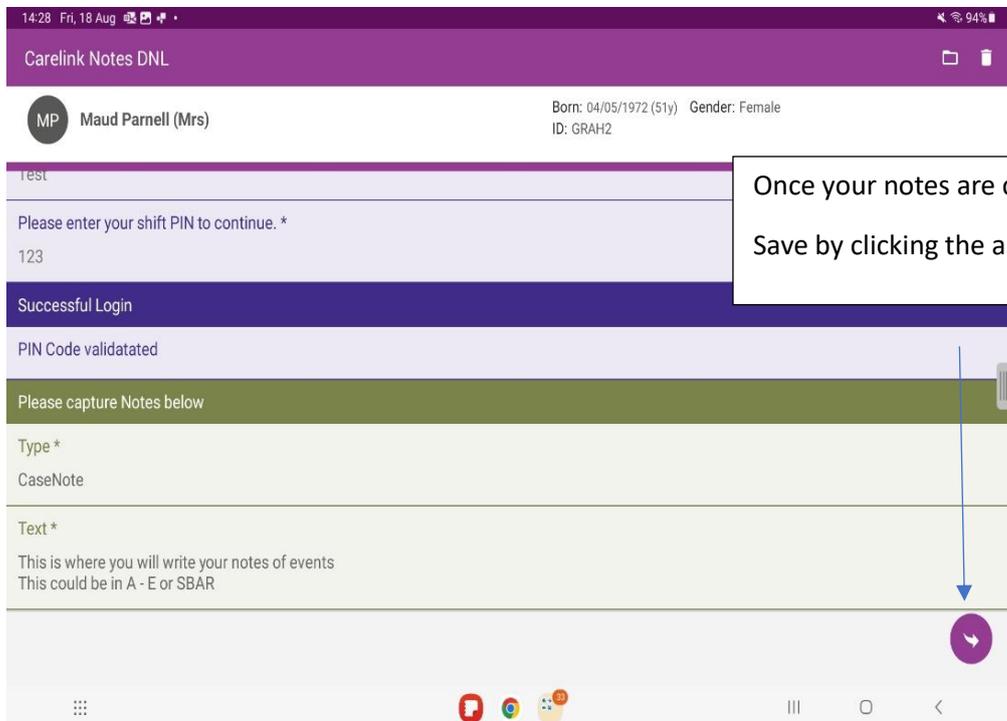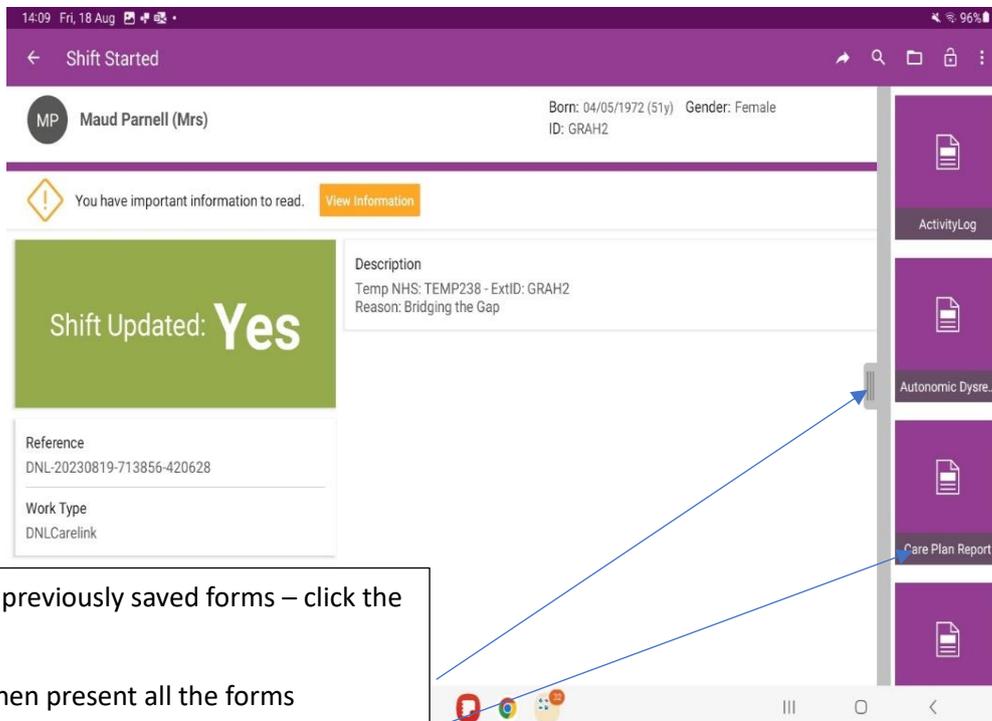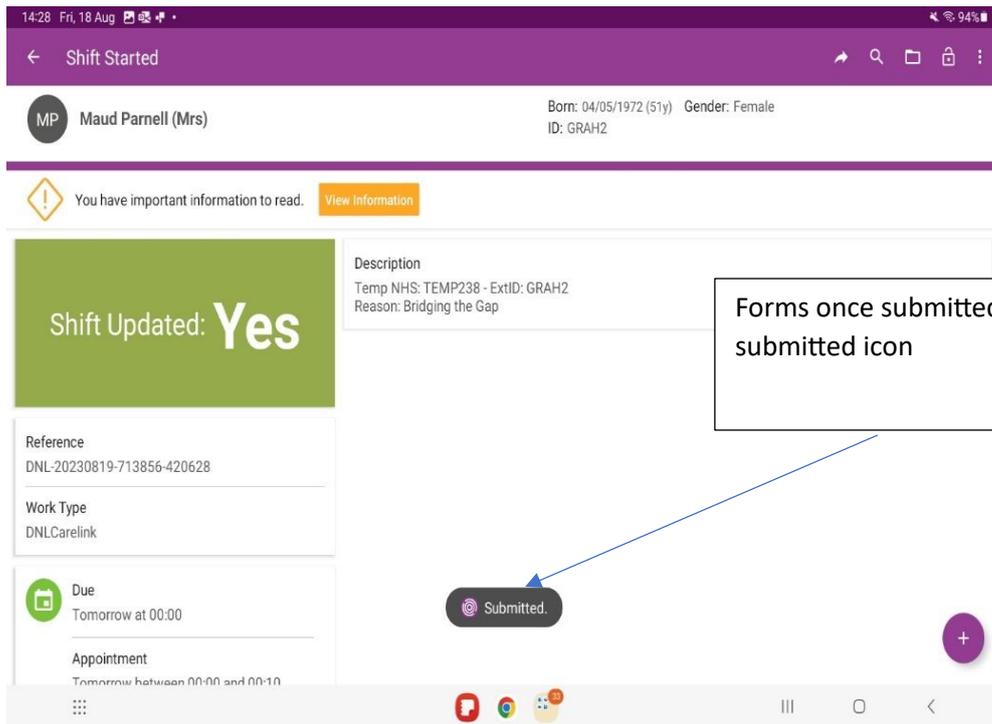
CareLink Notes

Note Type	Originally Created By	Last Updated Date and By	Note Details
CaseNote	Maud Parnell	26/07/2023 at 10:57 by: Maud Parnell	Mapping test form
CaseNote	Maud Parnell	26/07/2023 at 10:57 by: Maud Parnell	Elaine Ingleton (26 Jul 19:30-07:30) Mapping test form
CaseNote	Maud Parnell	10/07/2023 at 11:48 by: Maud Parnell	Casenote device test
Social Context	Maud Parnell	02/06/2023 at 14:26 by: Maud Parnell	Notes captured against the visit.
Medication	TotalMobile TotalMobile	02/06/2023 at 13:24 by: TotalMobile TotalMobile	Some medication information
CaseNote	TotalMobile TotalMobile	02/06/2023 at 12:22 by: TotalMobile TotalMobile	Some case note information for Maud. Some more case note information.

Previous notes other shifts

Messages from Clinical Leads will also be found here

Once your shift is complete

Click the arrow at the top

Select your name

Followed by shift pin

Once your shift is complete it will no long show in the left-hand bar